



# 2011 Expo For Women Authors Pavilion Only

## EXHIBIT SPACE RENTAL AGREEMENT

This is an agreement between C2 Your Health LLC and \_\_\_\_\_ for the use of exhibit space at Expo For Women, held at the Century Center, South Bend, Indiana. Friday, March 4 & Saturday March 5, 2011 **Please complete the form below, read the terms and conditions, sign and return this contract.**

Expo for Women Use Only	
Date Received:	_____
Booth Number:	_____
Location:	_____
Confirmation:	_____
Other:	_____

### Organization Information (as it is to be published)

Organization: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Phone No.: \_\_\_\_\_ Fax No: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Email address: \_\_\_\_\_  
 Website address: \_\_\_\_\_

### Exhibit space information— 3 FOOT TABLE SPACE

Description of Booth/Activity: \_\_\_\_\_  
\_\_\_\_\_

Does your booth require electricity? (purchased through Century Center)      YES \_\_\_\_\_      NO \_\_\_\_\_      Form will be sent to you. It must be returned to Century Center to receive electricity.

List any special needs: \_\_\_\_\_

**Special book rate for Expo for Women Authors Pavilion \$70.00 per artist, second space \$60.00** Each author/artist will be provided a 3 foot table space, no sharing of space. The table will include table coverings and 1 chair. Please make checks payable to Expo for Women. All contracts are binding and subject to approval of 2011 Expo for Women. Payment will hold your exhibit space. All transactions are non-refundable.

### Authorized Applicant Signature:

On behalf of the organization named above, I agree to abide by the terms and conditions, which are attached hereto and incorporated herein by this reference. I also have read, understand and accept the contract terms and conditions.

Printed Name and Title: \_\_\_\_\_ Date: \_\_\_\_\_

Sign: \_\_\_\_\_

**Mail this form along with payment to Expo for Expo, Mail to Bonnie Blair, PO Box 565, Warsaw, IN  
For questions, please call (1-800-245-8917)**

*Expo for Women is a Cindy Cohen Event Production*

### **General Terms**

All matters and questions not covered by the Rules and Regulations are subject to the decision of the C2 Your Health LLC, also known as The Presenter. The Policies and Procedures may be amended or supplemented at any time by The Presenter and all such amendments or additions shall, upon reasonable notice, be as equally binding on all parties affected as the original Policies and Procedures. **Deadline for this Special Rate booth reservation is January 1, 2011.**

### **Space Assignment**

Initial space assignments will be made on a first-come, first-served basis, at the discretion of The Presenter. The Presenter reserves the right to make appropriate changes in exhibitor locations, as it deems necessary for the overall success of the Expo.

### **Cancellation by Exhibitor**

All contracts are binding. No refunds will be issued. Failure to notify The Presenter that a booth will not be occupied will result in group being banned from other shows or Expo's. Any cancellation must be made in writing to Presenter to avoid such ban.

### **Hold Harmless**

Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of injury or damage to E displays, equipment and other property brought upon the premises of the exhibit hall. Exhibitor shall indemnify, defend and hold The Presenter and their respective agents, employees, successors and assigns, from any and all liability, responsibility, loss, incur, suffer, pay or be required to pay, incident to or arising directly or indirectly, from any intentional or negligent act or omission of the Exhibitor, its employees, agents, licensed or invitees. The Century Center and The Presenter shall not be responsible in any way for damage, loss or destruction of any property of Exhibitor or for any injury to Exhibitor, its agents, employees, licensees or invitees.

### **Insurance and Security**

The Presenter and the Century Center and their respective agents and employees, shall not be responsible for the safety of the property or the exhibitor, its agents or employees, from theft, damage by fire, accident or any other responsibility to maintain such insurance against personal injury and property damage liability in such amount as the Exhibitor deems appropriate.

### **Installation, Dismantling and Booth Etiquette**

Exhibitor shall observe the published move-in and move-out times. Failure to remove an exhibit in the allowed time will afford The Presenter the right to remove same, sub All Exhibitors professional demeanor with all Expo participants.

### **Exhibit Design and Amenities**

Exhibitor shall be responsible for their own booth space. All exhibits must remain within the confines of their own spaces and no Exhibitor will be permitted to erect signs or display products in such a manner as to obstruct the view, cause injury or affect the display of other Exhibitors. No booth materials may be passed out. Arrangements for specialized electrical hookup, phone lines, audiovisual equipment and other materials can be requested on the Exhibit Space Rental Agreement or through the Exhibit Coordinator. Any additional expenses incurred in association with special arrangements are the responsibility of the individual exhibitor.

### **Compliance**

Exhibitor agrees to adhere to and be bound by all (1) applicable fire, utility, and building codes and regulations; (2) any rules and regulations of the facility where the Exhibit is held; (3) the terms of all leases and agreements between The Presenter and said facility; (4) the Americans with Disabilities Act, to the extent disabilities; and (5) the terms of all leases and agreements between The Presenter and any party relating to the Exhibit. Exhibitor shall not do or permit others to do anything in the facility, which would in any way increase the insurance premiums provided by The Presenter.

### **Restrictions**

The Presenter reserves the right to restrict exhibits that may have been falsely entered, or may be deemed unsuitable, objectionable to other sponsors or detract from the general order of exhibits. The Presenter also reserves the right to restrict certain categories.

### **Rights in the Event Exhibit is not held**

Exhibitor shall not be entitled to a refund of any payments for booth space received. The Presenter shall not be liable for any consequential damages, which may arise from such cancellation. Should the Exhibit be canceled due to circumstances beyond the control of The Presenter, including but not limited to acts of God, acts of payment less a pro-rata share of costs and expenses incurred.

### **Changes in Floor Plan**

The Presenter reserves the right to make appropriate changes in the floor plan and booth locations, as it deems necessary for the overall success of the Expo.

### **Violations of Rules and Regulations**

Violations of these Rules and Regulations will afford The Presenter the right to prohibit Exhibitor from exhibiting at the current Expo; provided, however, that the imposition of one or more of these remedies by The Presenter shall not in any way limit available remedies provided in other provision of this contract or by law.

## **ADVERTISING OPPORTUNITIES**

**Each Exhibitor will have the opportunity to advertise in the Expo Guide that will be distributed prior to the show.**

**Other opportunities to advertise on radio and television will be made available.**

**For questions, please call (1-800-245-8917)**

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